



TUCSON PIMA COLLABORATION TO END HOMELESSNESS GENERAL COUNCIL MEETING MINUTES DRAFT 11/10/2022

MINUTES OF MEETING

Roll Call and Consent Agenda

Jocelyn Muzzin opened meeting and performed roll call for voting members. Quorum was reached with 26 of 38 voting members present (attendance attached).

Motion: To approve the current agenda and the minutes from August 11, 2022, General Council meeting.

Continuum of Care lead staff reminded attendees that if General Council are not read during roll call, this means that they either lost voting privileges since the last meeting or are still attending to build toward their voting privileges.

Motion passes with 23 in favor, 0 opposed, and 3 abstentions (Sasha Hawman, April Schiller and John Roldan).

Community Celebrations

Jocelyn M. invited attendees to share organizational or other celebrations. Veterans on the call were thanked for their service in honor of Veteran's Day. Laurie Bernard shared that they would be having a special Thanksgiving Meal at New Spirit Lutheran Church on Saturday, November 12th from 1-3pm, near Camino Seco on Old Spanish Trail. In addition to the meal, sleeping bags, tarps, hygiene products and packaged food will be available for attendees experiencing homelessness.

Austin Puca shared that two new staff have joined the Continuum of Care lead team: Cindy McClain is the new Continuum of Care Project Supervisor and Cristina Hernandez has joined the team as the new Continuum of Care Project Coordinator.

Shannon Fowler shared that Keona Rose was chosen as the Point Source Youth initiative leader due to the amount of work she's done around pregnant and parenting youth and representation of youth with lived experience of homelessness. Keona will be speaking at the Point Source Youth symposium on Wednesday, November 16, 2022 on pregnant and parenting youth.

Regular NOFO (Notice of Funding Opportunity) and Special NOFO

With the surprise from HUD (the Department of Housing and Urban Development) of having two NOFOs simultaneously, the collaborative applicant applied for the full amount available for both. Generally, there is only one CoC (Continuum of Care) Program Funding Competition annually, but this year an additional FY 2022 CoC Supplemental Funding Competition was dropped as well. Austin P. shared that there is no standard timeline for when HUD will respond. Funding decisions in the past have come back in December, but with lots of staff turnaround at HUD, offices may experience delays into 2023 for those funding decisions.

In the regular competition, Youth Homelessness Demonstration Projects (YHDP) folded into normal continuum-funded projects once the demonstration period ended on September 30, 2022. One of the projects that got expanded included Old Pueblo Community Service permanent supportive housing (PSH) project.

In the FY 2022 CoC Program Supplemental Funding opportunity, community feedback on the plan to address unsheltered homelessness included both a community forum and a reviewing session with people of lived experience. Upon asking of which programs applied for funding and were included in the community application to HUD, the Continuum of Care Lead team shared that all documentation on projects, application amounts, and included ranking are listed at two links publicly available on the Tucson Pima Collaboration to End Homelessness website:

- CoC Program Annual NOFO Documents: <https://tpch.net/about/nofa-documents/fy-2022/>
- CoC Program Supplemental NOFO Documents: <https://tpch.net/about/nofa-documents/2022-unsheltered/>

Update on TPCB Activities and Financial Overview

Jocelyn Muzzin, CoC Board Chairperson and member of Built for Zero Coalition, shared that the coalition recently applied for two “cases for investment” one for \$200,000 to seed a landlord incentive pot of money to benefit folks being referred through coordinated entry and another for \$198,000 to request a staff position for the Continuum of Care to support landlord engagement, recruitment and retention.

Cindy McClain shared that the annual administrative review is now underway and grantees will receive instructions by the close of business on November 10, 2022.

TPCH shares a biweekly newsletter, but the frequency of that newsletter is now shifting to a monthly format. Anyone who wants to include something in the TPCB Newsletter should email the Continuum of Care lead at tpch@tucsonaz.gov by the 15th of each month so there is time to edit and include it.

The small, folded Need Help Brochure is due for updates. The Continuum of Care Lead will update those again to distribute them to the community by contacting all listed agencies to update enclosed info. These will be updated, printed, and ready to distribute by end of the year.

The Continuum of Care Board has voted to resume in-person meetings again across the continuum. As a response to this logistical shift, and also to allow the creation of additional trainings, the format of General Council will switch from a quarterly two-hour meeting to a quarterly in-person half-day gathering. There are no set locations yet but stay tuned for more information to come. Trainings will target specific levels of familiarity with our continuum – for example, some trainings will focus on executive leadership, other trainings may address folks brand new to the continuum, and others may cover basics of different kinds of housing services provided throughout our continuum. For folks who have ongoing barriers to attending in person, we will have a hybrid option, but the option for hybrid will need to maintain consistency and can't change meeting to meeting.

The annual Point-in-Time Count (PIT) will be happening the night of 24th into the morning of the 25th. Please start to share this information with your networks, as many volunteers will be needed.

Austin Puca shared the continuum's previous and current planning grant budgets as follows:

- Planning Grant Budget Period: 10/1/21-9/30/22
 - Award Amount: \$247,593
 - Spent To Date: \$247,593
 - Remaining: \$0.00
 - Percent Expended: 100%

- Planning Grant Budget Period: 10/1/22-9/30/23
 - Award Amount: \$319,066
 - Spent To Date: \$0.00
 - Remaining: \$319,066
 - Percent Expended: 0%

Committee and Coalition Updates

Continuum of Care Program Grant Committee –

Penny Buckley, Vice-Chairperson of the committee shared that the committee has met twice in the past four months. Because most members were new, there was an onboarding for the committee for all the new members. Members of the System Performance Evaluation Committee also addressed the ways in which the two committees could collaborate. The next committee meeting will consist of reviewing quarterly reporting from agencies to assess performance. Additionally, the committee hopes to refine its strategies for how to engage projects that are performing well and who could improve to share best practices.

Coordinated Entry Committee –

Valerie Grothe, Vice Chairperson of the CE Committee, shared that there have not been a ton of meetings since the last General Council due to the committee’s predominance of members working on the Annual Notice of Funding Opportunity. Several members resigned due to busy schedules, but committee projects on the following are set to continue:

- addressing referral rejections (for programs who decline referrals once they’re sent)
- collaborative workgroup with Diversity, Equity, and Inclusion Committee to address recommended changes to the Coordinated Entry System,
- changes to the list of languages available for Coordinated Entry via translation services, which are now posted on the resources page of tpch.net, and
- collaboration with the Diversity, Equity, and Inclusion committee and Coordinated Entry Equity Initiative to replace the VI-SPDAT (Vulnerability Index Service Prioritization Decision Assistance Tool) with a new assessment that is equitable.

Diversity, Equity, and Inclusion Committee –

Elaine MacPherson read the provided committee report for the DEI Committee. This committee saw two resignations again due to demanding workloads of committee members. The committee is in the process of finalizing their prioritized goals in their annual work plan and are creating a collaborative workgroup with the Youth Action Committee to build the model of what our continuum’s Lived Experience Council will look like. The committee is working to improve attendance. The committee suggested that DEI work can be better represented throughout the continuum by ensuring all members have access to training on DEI to understand the nuances of the work. Elaine M. shared that Cat Polston and Mikka Milligan are chairs and co-chairs of this committee.

Homeless Management Information System (HMIS) Committee –

Megan Sanes was elected as chair of HMIS Committee, with Anna Billings elected as vice chair. Past projects accomplished by the committee included approval of data sharing for the FUSE (Frequent User Systems Engagement) initiative as well as work with University of Arizona SIROW (Southwestern Institute for Research on Women) on the Let’s Measure Better project. The committee is hosting forums (listening sessions) for different housing types (such as permanent supportive housing or transitional housing) to assess what changes might need to be made to HMIS to improve data completeness, timeliness, and functionality. The committee also conducted the HMIS User Satisfaction Survey and will present those results to the board at their November meeting. The committee is also working on updating the HMIS Data Dictionary.

When one member asked about the Housing Attempt to Locate Policy, Anna Billings answered that this policy was created to enable law enforcement to identify folks they encountered who may have been matched with housing that housing was available for them as an alternative to arrest. However, after this policy was passed through TPCH, a state law was proposed that would have possibly required law enforcement to arrest people sleeping outside of sanctioned areas. In response to the threat of this possibility, the Continuum of Care Board suspended this policy. Since the policy did not pass, the CoC Board voted to reinstate the policy. Now that the policy is reinstated, the TPD (Tucson Police Department) officers can contact an agency directly if they encounter someone who is on the outreach list for housing. TPD is NOT able to access the HMIS (Homeless Management Information System) but can connect folks to those agencies if they are encountered.

System Performance Evaluation Committee -

Lori Kindler, Chairperson of the SPE Committee shared that the committee has just approved the Data Review Policies and Procedures, has reviewed second quarter ESG (Emergency Solutions Grants) data and will soon review third quarter data. The committee is tasked with Continuum of Care and HMIS Lead monitoring, and has initiated it for the CoC Lead and will initiate soon for the HMIS Lead. Another goal on the SPE annual workplan included connecting with the Public Housing Authority to identify the success of transfers from permanent supportive housing to vouchers through the Public Housing Authority. This conversation has started with the PHA and the Housing First Department at the City of Tucson. Rather than completing the Gaps Analysis for 2022, there was a recommendation from the CoC Lead to wait until the PIT count two months from now to gather that data and perform a more robust and up-to-date gaps analysis.

Youth Action Committee –

Without the chair of the YAC present, Austin Puca shared an update. During the double NOFO, the Youth Action Committee took a break, as Youth Homelessness Demonstration Projects (YHDP) ended their demonstration to officially fold into the larger continuum. Because the YAC was created to grant authority to youth with lived expertise to oversee this demonstration, with the ending of the demonstration, the YAC used the pause in meetings to recenter to see what their new focus should be on. Continuum of Care lead staff led a new onboarding for the new configuration of the YAC. This new configuration will change the meeting frequency, reassess projects taken on during the demonstration, and relaunch the YAC's commitment to implementing youth-focused objectives of the TPCH Strategic Plan. Youth On Their Own administrative staff who support this committee have changed roles, with Victoria Tullercash and Ashley Silvan supporting their membership with stipends, services, and training as needed.

Homeless Youth Coalition –

Shannon Fowler, a member of the coalition but not an elected chair, discussed the lower turnout of the coalition as of late. As people were busy, leadership has petered out somewhat so being a former chair of the coalition, Shannon stepped up to support until new leadership is obtained. With a survey for attendees and brainstorming at the November coalition meeting included:

- resuming in person meetings,
- Soliciting more presentations from providers on available services,
- Identifying and filling service gaps for youth, and
- Discussion starting roundtables again to support young folks across the continuum.

Built for Zero Coalition –

Jocelyn M. recapped the funding proposals submitted earlier in the week on landlord engagement. The coalition also brought a motion to the Coordinated Entry Committee to create a coalition out of the existing housing navigator workgroup that is working as a team to build

landlord relationships. This coalition will build relationships with landlords but also aim to eliminate silos by moving the system to a more centralized approach. Built for Zero Coalition continues to meet on the second Friday of the month except for this month due to Veterans Day. The next meeting will be happening on Friday, November 18, 2022.

Community Outreach Coalition –

Brandi Champion, Housing First Director and member of the Community Outreach Coalition, shared that the last coalition meeting was particularly engaging with lots of collaborative outreach and resources shared. The Community Outreach Coalition has many resources; in particular, sharing opportunities for families to access Holiday meals for Thanksgiving and Christmas as well as toys. Additionally, with the launch of the new Homeless Protocol Reporting Tool, providers are building relationships to provide strategic outreach to encampments identified by the reporting tool. Meetings happen on the second Tuesday of the month at 1pm.

Coordinated Entry Equity Initiative –

Elaine MacPherson shared that the initiative grew out of a nationwide discontinuation of the VI-SPDAT tool. As the community seeks to replace this tool with a new one, the commitment is to build one that is equitable and does not overrepresent (or underrepresent) certain subpopulations in the coordinated entry system and the wider homeless response system. The community has been receiving technical assistance from coaches at HUD and some consultants with lived experience to convene with other communities who are also replacing their VI-SPDAT to outline a project plan for how to create a new one. The technical assistance has officially ended, so now the community has a rough draft of the project management plan to approve and implement. However, because there is lots of data that will already be collected in other ways throughout the continuum – such as through the upcoming PIT, HIC, needs assessment and Gaps Analysis by the UA-SIROW – this project management plan needs to be modified to strategically leverage these existing efforts.

The CoC Board has voted to resume in-person meetings for the entire continuum starting in January of 2023. For anyone with ongoing barriers that will prevent them from being able to attend in person, they can reach out to the Continuum of Care lead to discuss options. More details for what this will look like will be shared widely.

New Business and Announcements

City of Tucson released a request for proposals for a homeless work program, proposals are due next week on the November 15th.

November 10, 2022 GENERAL COUNCIL ATTENDANCE

Quorum established with 26 of 38 voting members present. *An asterisk indicates voting status for this meeting.

ORGANIZATIONAL GENERAL COUNCIL MEMBERS	REPRESENTATIVES PRESENT
Arizona Complete Health*	Patti Scott-Lopez
AZ Department of Economic Security	Leonard Baer, Pam Mosely
Arizona Serve*	Lori Kindler
Banner University*	Kayla McGhee
City of Tucson*	Brandi Champion
Community Bridges Inc.*	* Sasha Hawman
Community Food Bank*	Zoe Cookenboo
Community Partnership of Southern Arizona Compass Affordable Housing*	Terrance Watkins, Helen Sanchez Maryann Beerling

Coyote Taskforce	Jeff Grobe
Eastern Healing Arts	Victoria Loonstyn-Barone
Emerge Center Against Domestic Abuse*	Ed Sakwa
Esperanza En Escalante*	Phyllis Russel
Family Housing Resources	Meghan Heddings
HOM, Inc. *	Dia Nonaka
The Homing Project	Kris Olsen Garewal
Hope of Glory Ministries*	Hope of Glory Ministries
Inside Out Network	Miranda Campos
Interfaith Community Services*	April Schiller
La Frontera Center*	Valerie Grothe, Guillermo Andrade
New Spirit Lutheran Church*	Laurie Bernard
Old Pueblo Community Services (OPCS)*	Anna Billings, Phil Pierce
Our Family Services (OFS)*	Chaelee Chavez
Pima Council on Aging	Ray Vermeal
Pima County *	Frances Salcido, Bill Finch, David Higuera
Pio Decimo*	Marcos Crespo
Primavera Foundation*	Ramon Gutierrez, Kristina Abril
Sister Jose Women's Center	Penny Buckley
Southern Arizona Aids Foundation*	Alexandro Lopez
Southern Arizona Veterans Association Health Care System (SAVAHCS)*	Jocelyn Muzzin, Jen Premer, Pat Crutcher
Tucson Alliance for Housing Justice	Raye Winch
United Way of Tucson and Southern Arizona	Lisa Floran
UA Southwestern Institute for Research on Women*	Shannon Fowler
Youth On Their Own*	Diego Coronado
INDIVIDUAL GENERAL COUNCIL MEMBERS PRESENT	
Kat Jacobs*	
Art Gage*	
Steve Nelson*	
John Roldan*	
Amanda Sampsel	
Brandon Schroeder	
Janet Ageh	
Yvonne Patricko	
NON-GENERAL COUNCIL MEMBERS PRESENT	
Altar Valley Elementary School District	Evelyn See
Amber Franklin	Amber Franklin
Arizona Behavioral Health Corporation	Charles Sullivan
Arizona Health Care Cost Containment System (AHCCCS)	Stefanie Greenlief
Carl Steel	Carl Steel
Chance for Success	Heather Evon
Dave Gamrath	Dave Gamrath
Ellie Hutchinson	Ellie Hutchinson

Meeting adjourned at 4:30 pm.

Minutes prepared by Elaine MacPherson